

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING March 19, 2026
STRAWBERRY HILL CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Chair DeWitt.

BOARD MEMBERS PRESENT: Ken DeWitt, Tom Goodlin, Jay Kinney, Rachel Pritchett, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: There will be no closed session.

CONFLICT OF INTEREST DISCLOSURE: None

MISSION STATEMENT: Chair DeWitt read the District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

PUBLIC COMMENTS

KC Halls spoke in support of improvements at Fay Bainbridge Park and expressed interest in further discussion.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the March 5, 2026 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Pritchett/Kinney: I have reviewed the following vouchers, warrants, and electronic payments and move that they be approved for payment.

Batch Date	Fund Number and Name	Warrant Numbers	Total Batch Amount
3/10/2026	001 General Fund	31628-31645	\$56,778.34
3/13/2026	001 General Fund 300 Capital Improvement Fund	31646-31662	\$60,540.55
3/17/2026	001 General Fund	31663-31695	\$71,748.79
Pre-approval	300 Capital Improvement Fund		\$567,450.00

GENERAL BUSINESS

PURCHASE OF CONSERVATION CREDITS AS MITIGATION ASSOCIATED WITH EAGLE HARBOR SAIL FLOAT REPLACEMENT PROJECT:

Senior Planner Matthew Keough said the presale agreement for purchasing conservation credits from Puget Sound Partnership through the Recreation and Conservation Office has an upcoming deadline. Through this agreement the District would be paying a rate that was agreed to about two years ago. These credits are necessary to move forward with the sail float replacement project. Credits are a way to project what the impact of the project is and fund mitigation and remediation in Puget Sound. The locked-in rate in the agreement is about \$600 less per credit than the current cost. Executive Director Dan Hamlin said the decision is to either buy the credits at this rate now, even though fundraising for the project is not complete, or buy the credits at a higher rate assuming the project does move forward as planned. If the District does not move forward with this specific project it will retain the investment for use on a future project, though not the number of credits. Commissioner Kinney asked how the fundraising is going for the sail float replacement project. Dan Hamlin said Bainbridge Island Parks & Trails Foundation Executive Director Mary Meier has expressed BIPTF’s commitment to raising the funds. **MSC: Goodlin/Swolgaard: Motion to approve the purchase of conservation credits as mitigation**

associated with the Eagle Harbor sail float replacement project, this is for the purchase of 156 partnership credits for a total cost of \$220,116.

PRESENTATION OF OPEN GOVERNMENT TRAINING COMPLETION CERTIFICATES: Executive Services Administrator Helen Stone said Open Government Training is required for new board members within 90 days after they take their oath of office and at intervals of no more than four years for continuing board members. It was acknowledged that all the District's current board members have completed their Open Government Training as required and certificates were distributed to document completion.

RETREAT SCHEDULING DISCUSSION: Commissioner DeWitt said the board retreat is being rescheduled and after some discussion the board agreed to hold the retreat on Wednesday, April 29 at 1:00 pm.

STAFF REPORT

Recreation Division: Assistant Recreation Director Bryan Garoutte said spring and summer registration is now open and going strong with almost 60 summer camps already full. Bryan Garoutte announced that he is retiring after almost 38 years with the District and May 29 will be his last day.

Administrative Division: Assistant Executive Director Amy Swenson said a finalist in the interview process for the human resources administrator position will be on-site tomorrow.

Risk and Capital Project Manager David Harry said the Kitsap Public Health District performed an audit of the District's water systems this week and there were no findings.

Executive Director Dan Hamlin said the new website is now expected to go live on April 2. The lowest bidder for Phase II of the Ray Williamson pool renovation project was determined to be responsive and responsible, and they have been sent a notice of award. Staff will have a pre-construction meeting with the contractor soon to discuss scheduling for the project. The formation of the union by park services staff was certified by the State Public Employee Relations Commission and management staff are now waiting for a contract proposal to start the negotiation process. The Bainbridge Island Japanese American Exclusion Memorial Association is interested in pursuing a long-term lease for the memorial site which would give them more tenure and ability to win grants.

UPCOMING MEETINGS:

As decided at this meeting, there will be a special board meeting on April 29 at 1:00 pm for the board retreat.

BOARD MEMBER REMARKS:

- Commissioner Kinney said he participated in the recent Battle of the Paddle tournament at Bainbridge Island Recreation Center and complimented staff for a well-run tournament.
- Commissioner Pritchett complimented and thanked staff for their recent work painting the walls around the Don Nakata pool.
- Commissioner Pritchett said she is looking forward to attending the upcoming Bainbridge Island Environmental Conference.
- Commissioner Swolgaard said soon to be retiring Assistant Recreation Director Bryan Garoutte will be missed. He first met Bryan Garoutte in 1989.
- Commissioner DeWitt said a recent news article indicated the District's board met on March 10 and took action. For the record he wants to note that the board did not meet on March 10, either in person or via remote means, and did not take any action on March 10.

- Commissioner DeWitt asked if staff have heard anything about the status of legislation to delink e-motos from e-bikes. Executive Director Dan Hamlin said staff are looking at some legislation that has been passed.

MEETING ADJOURNED to a six-minute recess at 6:34 pm with announced time to reconvene at 6:40 pm. **MEETING RECONVENED** at 6:40 pm.

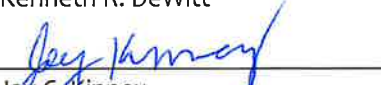
MEETING ADJOURNED TO EXECUTIVE SESSION at 6:40 pm as authorized by RCW 42.30.110(1)(b) for discussion regarding consideration of site selection or acquisition of real estate purchase or lease if likelihood that disclosure would increase price with announced time to reconvene at 6:50 pm.

MEETING RECONVENED at 6:50 pm and **ADJOURNED TO EXECUTIVE SESSION** at 6:50 pm for continued discussion of the above item, with announced time to reconvene at 6:55 pm.

MEETING RECONVENED at 6:55 pm and **ADJOURNED** at 6:55 pm.

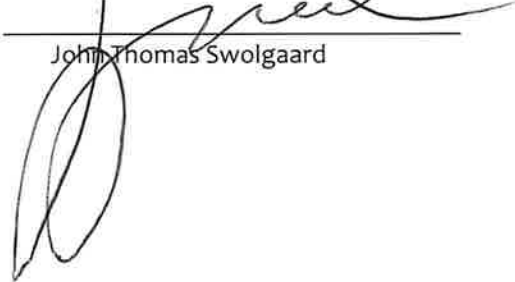
Helen Stone
Dan Hamlin
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kenneth R. DeWitt

BY: 
Jay C. Kinney

BY: 
Rachel Pritchett

BY: 
Tom Goodlin

ATTEST: 
John Thomas Swolgaard