

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING OCTOBER 8, 2009
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 5:07 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt (arrived late), Kirk Robinson, Dave Shorett, and Tom Swolgaard.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the September 24, 2009 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: Cross, p. 2: Insert "approval" after "occupancy". Several board members questioned whether this revision was necessary.

APPROVAL OF PAYMENTS: MSC: Robinson/Cross: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

<u>Fund Name</u>	<u>Fund No.</u>	<u>Batch No.</u>	<u>Batch Date</u>	<u>Amount</u>	<u>Pre-Approv by Exec.</u>
General Fund	94952	360794	9/28/09	35,121.47	9/9/09
General Fund	94952	361375	9/28/09	23,652.99	9/18/09
Capital Imprv Fund	94955	360787	9/14/09	4,526.02	9/3/09
Capital Imprv Fund	94955	361100	9/21/09	3,801.00	9/10/09
Capital Imprv Fund	94955	361470	9/28/09	4,328.26	9/17/09

UNFINISHED BUSINESS

4-H YEOMALT AGREEMENT: Commissioner Robinson said the Capital Facilities Committee has reviewed the Camp Yeomalt 4-H agreement (with the revisions requested by Commissioner Cross) and found it be acceptable.

MSC: Shorett/Cross: That the Executive Director be directed to sign the 4-H Hare Raisers agreement concerning use of the Camp Yeomalt log cabin in exchange for their donation of \$17,948.68.

WOODSHOP AGREEMENT: Commissioner Shorett said the Capital Facilities Committee has reviewed the Woodshop agreement and noted that it is a preliminary draft needing additional clarification. Areas which need better definition include insurance, site location, roles and responsibilities. Commissioner Robinson outlined some of the basic concepts of the agreement, saying the Woodshop would be responsible for the design, building and surrounding infrastructure of the woodshop, and the Park District would provide the land and maintain the exterior. Upon occupancy, the building would be transferred to the Park District which would be leased to the Woodshop for a minimal fee. The Park District would insure the building; the Woodshop would insure the contents. The Park District could hold classes in the facility. If the woodshop was abandoned, the Park District would own the building. It is the recommendation of the Capital Facilities Committee that the woodshop be accepted in concept subject to developing a final agreement and finding a suitable location. **MSC: Robinson/Shorett: That the Board has an agreement in concept to work with the Bainbridge Island Woodshop Nonprofit to develop a community woodshop, and that a final agreement and specific location are still under consideration.**

DIRECTOR'S REPORT

Senior Planner: Perry Barrett said the City's Land Use Committee is reviewing the Park District's comprehensive plan as part of the process COBI must go through in order for the City Council to adopt it as an appendix to the City's comprehensive plan. The Committee has questioned how impact fees are referenced in the comprehensive plan. Perry Barrett has responded saying impact fees are included as a draft in Appendix H, and provide a planning tool in several of the funding strategies. He said passage of the District's comprehensive plan by the City does not establish a mandate for impact fees.

Park Services Director: Arlan Elms: Battle Point Park: walkways are almost done; fencing, kiosk and site improvements should be done next week; asphalt at west entrance is done, a price is being obtained to repair roadway at the park's front entrance; landscaping is underway around the soccer fields. Pritchard Park: trail work is underway so people can access the beach from the parking lot without having to walk through the Memorial. Perry Barrett noted that the City is happy with the bid for the road at Pritchard Park and is proceeding with the project.

Executive Director: Terry Lande said District staff Amy Swenson and Elizabeth Shepherd have attended several recent seminars which discussed records management. He informed the Board that the issue of records management will need to be addressed by the District in the near future. Elizabeth Shepherd spoke briefly on the WA State retention schedule saying it is applicable to all records generated by public agencies, including records generated through electronic media. It was noted that to be in compliance with State regulations, a tremendous amount of time and resources is required by public agencies.

UPCOMING MEETINGS & EVENTS: Oct. 22: Executive Session Parkland Acquisition Committee; Oct. 25, 1:00 pm: Grand Opening Battle Point Park Soccer Fields.

BOARD MEMBER ITEMS:

- Commissioner Cross said she recently ran into Darlene Kordonowy who asked about the upcoming public meeting on the Strawberry Packing Plant. Commissioner Cross explained to her why Board Members will not be attending, but said staff will be there. She then asked Darlene Kordonowy if the meeting will be dealing solely with waterfront restoration. Darlene Kordonowy told her it's supposed to address just the waterfront, but that if there are comments about anything else (i.e. the uplands), these comments will be forwarded to the Park District.
- Commissioner Shorett explored options for increasing the water level at Battle Point Park, saying he is concerned the pond could dry up completely.

BOARD MEMBER COMMITTEE REPORTS

CAPITAL FACILITIES: Commissioner Robinson said that in addition to the 4-H Hare Raisers and Woodshop agreements, the Eagledale kiln was also addressed at the recent Committee meeting. Staff has proposed an additional \$16,000 to upgrade the area around the kiln which is in addition to the insurance funds awarded for repair of the structure and replacement of the kiln after the fire last summer. Commissioner Robinson said the Committee is in agreement with the project in both concept and design and feels it is an appropriate use of funds.

GOVERNANCE: An IGWG meeting will be scheduled for late October.

BUDGET & FINANCE: The Committee met last week to review the 2010 budgets.

WRITTEN COMMUNICATIONS

Executive Director Lande said he got an email from a Battle Point Park neighbor concerned with the increased traffic on Battle Point Park Drive and attributing it to the maintenance yard expansion which diverted traffic out of the park onto the side roads. Terry Lande said the City was consulted before this change was done and determined that it is a feasible use to have more traffic on surface roads rather than park roads.

MEETING ADJOURNED AT 6:02 pm into a **WORK SESSION** on 2010 Budgets.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
John Thomas Swolgaard

BY: _____
Lee Cross

BY: _____
Kirk B. Robinson

BY: _____
Kenneth R. DeWitt

ATTEST: _____
David L. Shorett - Secretary