

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
WORK SESSION OCTOBER 6, 2011
STRAWBERRY HILL CENTER**

WORK SESSION TOPIC: 2012 BUDGETS

CALL TO ORDER: A quorum being present, the work session was called to order at 6:59 pm by Chair Robinson.

BOARD MEMBERS PRESENT: Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard. Absent: Lee Cross

Finance Manager Amy Swenson presented the preliminary 2012 budgets that were compiled by staff and reviewed by the Finance Committee. She began with presenting the assumptions the 2012 budgets are based on. Some of these include: 1) An estimated decrease of \$207,000 in 2012 tax revenues from those in 2011. This includes a decrease of \$58,000 for operation revenues and a decrease of \$149,000 for lid lift revenues (i.e. no lid lift funding for property acquisitions or development); 2) Paying off the pool loan in 2011 and moving the \$88,000 for pool payments back into operations; 3) A Consumer Price Index (CPI) increase of 2.7% in Seattle/Bremerton area; 4) No cost of living increases for staff but continued merit increases for those who are eligible; 5) Increases in health insurance and PERS retirement costs; 6) Increases in utility costs; 7) Continued funding of the Capital Improvement Plan with \$200,000 from the General Fund; 8) Bringing accounts payable in-house; 9) Maintaining any additional parks with existing resources and adjusting level of service as needed to accommodate diminishing resources; 10) Carrying forward approximately \$40,000 from 2011 to help fund 2012; 11) Utilizing \$52,000 from reserves to balance the 2012 budget and budgeting no additional funds for reserves in 2012, with an estimated reserve balance of \$1,650,000 for January 1, 2012. (A minimum of \$1,000,000 in reserves is needed to provide funds for paying District bills until tax revenues come in. Building this reserve fund has resulted in savings for the District, since the cost to secure a credit line for this purpose is eliminated); 12) Continue with the Student Conservation Corps Program in 2012. Coordinator Barb Trafton pointed out the benefits of this program for both students and the Park District. It gives students summer employment and provides an educational component for them related to environmental issues and careers. It furthers the Park District's efforts to eradicate English ivy and noxious weeds from its parks. As a result of this program, over 2100 trees were cleared this summer of invasive English ivy in Blakely Harbor Park and on the Yama site. Following the assumptions for the 2012 budget, Amy Swenson presented each budget and responded to the Board's questions and comments.

General Fund: This budget includes the above assumptions. Bringing accounts payable in-house gives more flexibility in how expenses/revenues can be coded, so some additional line items have been added to better break down costs.

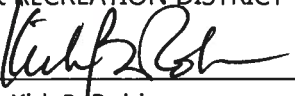
Capital Improvement Fund: This budget lists projects for 2012 that: 1) Maintain, upgrade or improve District parks and facilities with the \$200,000 designated for this purpose from the General Fund; 2) Are tied to alternate sources of funding such as grants or donations for larger projects; 3) Are designated as small development projects to be funded from funds allocated for small development lid lift projects. (The funds designated for 2012 are a carry-over from 2011).

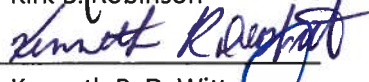
Land Acquisition Fund: This fund has been designated for lid lift revenues and expenses related to the acquisition and/or development of park land. The funds for 2012 are a carry-over from 2011 since there will be no new funding for lid lift projects in 2012.

Bond Redemption Fund: This budget relates to voter approved bonds. Funds for this budget are collected and paid by the County.

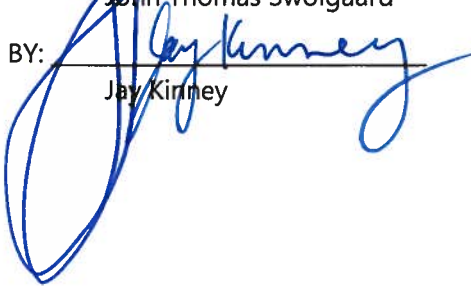
WORK SESSION ADJOURNED at 8:52 pm.


Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kirk B. Robinson

BY: 
Kenneth R. DeWitt

BY: 
John Thomas Swolgaard

BY: 
Jay Kirrney

ATTEST: 
Lee Cross