

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JULY 23, 2009
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:02 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Kirk Robinson, Dave Shorett, and Tom Swolgaard. Absent: Ken DeWitt.

ADJUSTMENTS TO AGENDA: Add: Board Consent Minutes-State Parks Public Meeting dated 7/7/09 and Special Board Meeting dated 7/16/09; Unfinished Business-Potential Joint City Council/Park Board Meeting; Executive Session-Real Estate.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Clifford Johansen said he is working on his Eagle Scout project which involves 5x5 cement telescope pads needed by the Battle Point Astronomical Society on the northern berm at Battle Point Park. He said he has been talking with District staff regarding this and expects to talk more to the Board in the future. The Board directed him to work with the Capital Facilities Committee.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon making the following revisions to the minutes of the July 7, 2009 State Parks public meeting, Chair Swolgaard stated the minutes stand approved as corrected: Robinson, p. 1: Change location of meeting to "Bainbridge Commons".

Upon making the following revisions to the minutes of the July 9, 2009 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: Robinson, p.2: Change "management plan" to "fact sheet"; p. 3: change "evaluations" to "assessments" and change spelling of "Sanson" to "Samson".

Upon hearing there were no corrections to the minutes of the July 16, 2009 special meeting, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Robinson/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

<u>Fund Name</u>	<u>Fund No.</u>	<u>Batch No.</u>	<u>Batch Date</u>	<u>Amount</u>	<u>Pre-Approv by Exec.</u>
General Fund	94952		July Payroll	236,308.16	
General Fund	94952	357297	7/6/09	59,830.51	6/25/09
General Fund	94952	357686	7/13/09	28,772.18	7/2/09
General Fund	94952	357991	7/20/09	39,770.87	7/10/09
Capital Imprv Fund	94955	356356	7/6/09	13,347.45	6/25/09
Capital Imprv Fund	94955	357694	7/13/09	556.57	7/2/09
Capital Imprv Fund	94955	358085	7/20/09	14,461.86	7/9/09

UNFINISHED BUSINESS

CITY PROPERTY TRANSFER: Executive Director Lande said he will meet with City Manager Mark Dombrowski on August 12 regarding the status of the 25 properties slated for transfer from the City to the Park District as specified in

the City's material distributed to the Board at the last board meeting. He said the transfer is scheduled to go before the City Council at their last meeting in August. It was noted the properties are a variety of parcels, consisting of open space, additions to existing parks, and parks the District is currently managing for the City. There seemed to be consensus among Board Members that all the properties be accepted. In addition to these properties, it was noted the City has other properties it may be selling. Board discussion regarding this was held. Some concerns raised included: Whether the properties that might be sold hold a recreational component (i.e. trails, neighborhood park, etc.); whether trail easements should be put in place prior to selling property so transferred with the parcel when sold; whether development requirements should stipulate that a portion of the property be set aside for public park use. Also discussed was the general principle of selling public land for the purpose of generating revenue for operational costs. Commissioner Robinson will draft a letter to the City Council expressing the Board's position on the sale of public property in general, as well as an additional letter addressing Board concerns on specific pieces that could be sold.

BATTLE POINT PARK SOCCER FIELD UPDATE: Executive Director Lande said staff is continuing to work with the soccer field contractors to address construction related issues (e.g. sub-rock, poplar tree removal, etc.). Once these issues are resolved, construction on the fields can resume. It is anticipated the fields will be done this fall. In regards to the poplar trees, it was noted that despite the removal of a number of trees earlier this year, the removal of more poplar trees has become necessary due to the intrusion of roots into the field area. District staff is consulting with a number of arborists and other specialists to determine the best course of action. In addition to posing problems for the fields, the poplar trees have been determined to be at the end of their life cycles and are becoming dangerous. It was noted timing is critical. **MSC: Cross/Shorett: That the Capital Facilities meet regarding the poplar tree issue and be given the authority to make a decision on behalf of the Board related to the course of action taken.**

POTENTIAL CITY COUNCIL/PARK BOARD MEETING: Executive Director Lande said a call was received today from City Manager Dombrowski saying he had been directed by the City Council to set up a joint meeting with the Park Board to discuss the status of the Strawberry Packing Plant. Without more information, Board members did not understand why the meeting was necessary since the Board just recently voted to proceed with the 30% design component.

GENERAL BUSINESS

RESOLUTION 2009-13: FINANCIAL POLICIES: Amy Swenson reviewed the operational finance policies the Board received in their board packets. It was noted these policies must be in place in order to obtain an AA rating for the bond refinance. Several board members suggested minor revisions, but said these could wait until an amendment of the policies is done at a later date. **MSC: Robinson/Cross: That Resolution 2009-13, adopting the following operational financial policies: Budget Process, Debt, Financial & Revenue, Fees & Charges, be adopted.**

DIRECTOR'S REPORT

Park Services Director: Arlan Elms: On-going summer maintenance is underway with a great seasonal crew of which many are returning and a benefit to the District since they know the equipment and do not require new training; the Blue Grass Festival will be held this Saturday; a number of weddings have been held recently in parks, including Point White Dock and the gazebo at Battle Point Park.

Executive Director: Terry Lande: The pottery kiln flu at Eagledale Park caught on fire today and ignited the shed roof above it. District staff responded quickly, hosing down the fire and contacting the Fire District. The fire was contained in the immediate area with only the shed roof and flu destroyed. It is not yet know if the kiln was damaged. Summer camps are in full swing. The Concerts in the Park series is a great success with the Director's

Discretionary Fund used to provide that portion of the concert funds provided in past years by the City as a co-sponsor. A \$1,000,000 State grant was awarded the Park District for purchase of the Williams property and is several hundred thousand dollars more than what was expected. Terry Lande complimented District Senior Planner Perry Barrett for his hard work to bring this about. A portion of the grant funds will be kept by the District to offset administrative costs, with the majority turned over to the City to apply towards the purchase of the Williams property. A recent quote in the Review made by the COBI Finance Director was erroneous. The quote stated that it took the District more than a year to turn over past awarded grant funds to the City. The funds were held up because a boundary land adjustment was not done by the City. Terry Lande will be on vacation the next two weeks, returning on August 11.

BOARD MEMBER ITEMS:

- Commissioner Robinson asked about a garbage can at Gazzam. Arlan Elms said it was placed there by someone unknown to the Park District, and is located in an area that is difficult for staff to retrieve and empty.
- Commissioner Cross asked about the status of the Gateway trail. Terry Lande said he does not believe the City made it a condition of the property.
- Commissioner Cross asked if the staff had compiled a list of recommended projects for the development funds. Commissioner Shorett suggested the Board select a few projects to be done soon so the community can see what is happening with the lid lift funds. The Board asked to have this addressed at the next board meeting.
- Commissioner Shorett said he will be gone at the next board meeting on August 13. The Board decided to address the state park issue at the August 27 board meeting when all commissioners will be present.
- Commissioner Shorett said the Yeomalt log cabin looks sensational, Nutes Pond is beautiful, and thinks the District should be better prepared for forest fires.
- Commissioner Swolgaard asked about the status of the Blakely Harbor bridge, and said the final list of Yeomalt log cabin expenses shows a deficit of approximately \$68,000. He'd like this figure to be given Team Yeomalt so fund raising can begin for Phase 2.
- Commissioner Cross said PAC received 71 property nominations.

BOARD MEMBER COMMITTEE REPORTS

GOVERNANCE: Commissioners Cross and Swolgaard attended a recent IGWG meeting. The School District, Fire District and Library plan to go out for a lid lift or bond measure in the near future.

BUDGET & FINANCE: Commissioners Robinson and DeWitt met with the City Finance Committee regarding three topics: 1) Stormwater management fees, and whether City code can be re-written to reflect the District's contribution to stormwater management through parks such as Battle Point Park, Meigs Park, Ferry Dell Trail, etc.; 2) An initial discussion of impact fees and how the City must provide the regulatory structure for the District if the Park District were to pursue the collection of impact fees; 3) The Park District's eligibility for a portion of the City's real estate and excise tax (REET) revenues due to partnerships like Pritchard Park.

WRITTEN COMMUNICATIONS

Terry Lande said a petition has been received from Jerry Elfendahl with 400-500 signatures supporting more active use at Strawberry Packing Plant.

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:06 pm for discussion of real estate, with announced time to reconvene at 8:35 pm.

MEETING RECONVENED at 8:35 pm and **ADJOURNED** at 8:36 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
John Thomas Swolgaard

BY: _____
Lee Cross

BY: _____
Kirk B. Robinson

BY: _____
Kenneth R. DeWitt

ATTEST: _____
David L. Shorett - Secretary