

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING JULY 9, 2009  
STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:02 pm by Chair Swolgaard.

**BOARD MEMBERS PRESENT:** Ken DeWitt, Kirk Robinson, Dave Shorett, and Tom Swolgaard. Absent: Lee Cross

**ADJUSTMENTS TO AGENDA:** Add Executive Session: Real Estate

**PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Lou Houston, property owner adjacent to the Strawberry Packing Plant, said the proposed water viewing structure and over-water bridge present a privacy issue to his property, would threaten the salt marsh, and are not compatible with the stated goals, and purposes of the park. He presented drawings proposing moving the pier to the western edge of the park.

Jerry Elfendahl gave a brief visual presentation of amenities at Oyster Plant Park in Poulsbo comparing it to the proposed Strawberry Packing Plant project. He said the small pier, ramp, and float at the Poulsbo site are used for canoe or kayak launching and said a similar design would be ideal for the Strawberry Packing Plant.

Russell Heglund, representing the Battle Point Astronomical Association, provided information regarding their Sundial Project and asked the Board to appoint a liaison to work with project designer/builder William Baran-Mickle and himself. It was decided the Capital Facilities Committee will meet with them regarding this project. Executive Director Lande mentioned the committee will also need to meet with the Astronomical Association Board member in charge of the proposed concrete pad project.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon hearing there were no corrections to the minutes of the June 25, 2009 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

**APPROVAL OF PAYMENTS: MSC: Robinson/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

<u>Fund Name</u>	<u>Fund No.</u>	<u>Batch No.</u>	<u>Batch Date</u>	<u>Amount</u>	<u>Pre-Approv by Exec. Director</u>
General Fund	94952	356983	06/29/2009	7,974.48	06/18/2009

**UNFINISHED BUSINESS**

**PRITCHARD PARK SHORELINE RESTORATION:** District Senior Planner Perry Barrett said the design proposal for Phase I of the eastern portion of the Park which is currently owned by City of Bainbridge Island includes a paved road, provision for the original pocket park and removal of 475' of bulkhead for the restoration effort. Peter Best said part of the proposed road has a 15% grade and a portion will need to be sub-graded and surfaced from Eagle Harbor Drive to the existing gravel road in order to support truck traffic accessing the Superfund Site. Currently he is in discussion with the Corp of Engineers regarding the paving and which agency will be responsible for payment. The old road will eventually be re-vegetated and become a trail. Commissioner DeWitt asked if eventually there will be access to the turn-around and Perry Barrett said that it is his understanding there will be. Chair Swolgaard asked if a small parking area was going to be created near the top of the road and Peter Best said one is planned.

**MSC: Robinson/DeWitt: That the Board support the approval of the 30% design for the Prichard Park East Bluff Shoreline Restoration Project – Phase I (Driveway Relocation), recognizing that the City should make continuing efforts to collaborate with the District and EPA to seek funding for a road extension with better access to the Park.**

District Senior Planner Perry Barrett said as a co-owner of Pritchard Park's western portion the City of Bainbridge Island needs District Board approval before the 30% design for the Rip-Rap Shoreline Restoration Project can go forward.

The design calls for removal of 450' of rip-rap and concrete, restoration of the trail, viewing area, and trail to the water with riparian restoration up to the flat land area. Chair Swolgaard said the trail is steep enough that a rail will need to

be installed to meet ADA requirements. Peter Best thanked Commissioner Swolgaard for pointing that out and said the City will be making the entire trail 6 feet wide and will comply with ADA requirements. The Board agreed that before construction begins the City and District will need to agree on a list of standard rights addressing issues such as signage, park amenities, maintenance requirements, benches, and memorials.

**MSC: DeWitt/Shorett: That the Board approve the 30% design for the Prichard Park West Rip-Rap Shoreline Restoration Project subject to the receipt of a landscaping and maintenance plan at 90% design and subject to requirement that where possible trails in the project area be built to ADA standards and no earth berm be allowed along the trails.**

**STATE PARKS POTENTIAL TRANSFER UPDATE:** Executive Director Lande asked the Board to decide how the next public meeting regarding the State Park transfer should be presented. Since Chair Swolgaard was unable to attend the previous meeting Commissioner DeWitt described the meeting format saying the Board listened to citizen's thoughts and concerns on the matter and said all comments were recorded. He also said some information was handed out by Commissioner Shorett. Commissioner DeWitt said the next public meeting should include staff's projected costs of running the two parks, information on existing problems in the parks and potential benefits they present. Commissioner Shorett said the most common comment he has heard from the public is that the issue is very complex and he feels the more information the Board provides the better and asked if it could be presented in the upcoming Fall brochure or an ad placed in the newspaper. Director Lande said an ad could be placed directing the public to information that will be posted on the District's web-site. Commissioner Robinson said the major points that should be presented at the next public meeting are the timeline, the operational costs and revenue figures State Parks provided the Board, the revenue possibilities generated by Park District programming taking place in the parks and other possible uses for the parks. Commissioner Shorett said he feels the Board is rushing the process and that it will take time to inform the public of the various aspects involved with taking on the State Parks. It was decided a special Board Meeting will be held Thursday, July 16<sup>th</sup> at Strawberry Hill Center to discuss review of fact sheet for possible transfer of State Parks to the Park District.

**CITY PROPERTY TRANSFER:** Executive Director Terry Lande said each Board member is being provided with information compiled by City staff on 22 surplus properties that Mark Dombroski is recommending the City transfer to the Park District. He said it was decided at the previous evening's City Council meeting that a committee will be appointed to review all recommendations which will then be discussed at their second Council meeting in August.

**NOXIOUS WEED REMOVAL:** Park Services staff member Dan Hamlin said crew efforts to stem the proliferation of several invasive species including Poison Hemlock and Canada Thistle at Blakely Harbor Park have been unsuccessful. Two herbicides identified as being effective for eradication are being proposed for approval by the Board under the Integrated Pest Management Operating Policy. Dana Coggen, Kitsap County Noxious Weed Control Board Coordinator, presented the Board with information on the proposed herbicides, plan for their application, impact on other vegetation, and monitoring plan for long term effectiveness. She said the proposed products to be used on the Canada Thistle are broadleaf herbicides that do not affect grasses. An aquatic form of Glyphosate would be used on the Poison Hemlock, due to its proximity to the water and later sheet mulch would be laid down so native plants can be re-introduced to shade it out. She commended Odyssey Middle School's volunteer efforts to help control weeds at Blakely Harbor Park. Commissioner Shorett suggested Dale Spoor and Maria Mason, island members of the Toxics Coalition, be provided the treatment plan.

**MSC: DeWitt/Robinson: Allow the vegetative management plan as presented by staff be enacted.**

#### **GENERAL BUSINESS**

**RESOLUTION 2009-12:** Executive Director Terry Lande said the Washington State Dept. of Revenue is now requiring all excise and sales tax payments be made by electronic transfer. The resolution would allow the District to make the electronic transfer out of the Bank of America account to comply with the new state requirement.

**MSC: Robinson/DeWitt: That Resolution 2009-12, authorizing the District to make electronic tax payments to the Washington State Department of Revenue, be adopted.**

#### **DIRECTOR'S REPORT**

**Executive Director:** Terry Lande said the Finance Committee needs to review the new finance policies that need to be put in place before the General Obligation bonds can be refinanced. He said he attended a large meeting regarding the soccer fields and representatives were present from Atlas Construction, Field Turf, and KCDA, as well as staff

members Arlan Elms, Roger Belieu, and Kent Scott. The District is now asking for a five year warranty on all aspects of the project. The District has asked Atlas to construct a 40'x40' mock-up test site demonstrating the final sub-gravel product so completion date may be after September 1<sup>st</sup>. Terry Lande mentioned that Kent Scott is proving to be a valuable resource in the agency.

Park Services Director: Arlan Elms: July 11<sup>th</sup> and 25<sup>th</sup> the Weed Warrior group will be holding weed identification classes at Rotary Centennial Park. July 11<sup>th</sup> & 12<sup>th</sup> community project to improve the steps to the water on the east side of Blakely Park; July 25<sup>th</sup> trails committee will be working at Pritchard Park; Arlan has been working with staff on the Capital Improvement Plan list for the lid Lift.

**UPCOMING MEETINGS & EVENTS:** 7/16: Special Park Board Meeting 7/21: Public Meeting State Parks

#### **BOARD MEMBER ITEMS:**

- Commissioner Shorett asked about the following: 1)What is being planned for Lid Lift funds and how much is allocated for 2009: Executive Director Terry Lande said actual amount for the development money is \$100,000 and at the last Board meeting a wish list was compiled, the next step would be to hold meetings to gather the public's input. Commissioner Robinson said the Volunteer Coordinator salary is being paid out of this year's allocation and as city properties are transferred another staff member may need to be hired. He reminded everyone that since property tax assessments have been released there may be a roughly \$500,000 reduction in what the District's total tax collection will be next year. 2) What has happened with the Government Way Rezoning Proposal: Perry Barrett said Kelly Samson has withdrawn the proposal.
- Commissioner Shorett also said he received an email from former District Director Dave Lewis who said he reads the District minutes online. Hello Dave.
- Commissioner Robinson asked which member of staff attended the City Council Community Relations Committee meeting. Executive Director Terry Lande said Kent Scott attended and the Committee is continuing to discuss and gather data and they would like to invite the District to attend a discussion of an off-leash area at Pritchard Park. Kent reminded the committee that the park is co-owned and the committee acknowledged that establishing policies on jointly owned properties is not appropriate.
- Commissioner DeWitt will be unable to attend the July 21<sup>st</sup> public meeting and the Board meeting on July 23<sup>rd</sup>.
- Commissioner Swolgaard asked when the City is going to mark the lines for the edges of the buffer and planting zones at the Strawberry Packing Plant property. Perry Barrett said he would ask Peter Best.

#### **BOARD MEMBER COMMITTEE REPORTS**

**CAPITAL FACILITIES:** Perry Barrett said the Committee had discussed a street vacation that is part of the Gateway Proposal. The two aspects of the road right of way are one that runs north/south parallel with Hwy 305 and one off Winslow Way. Perry said he had spoken with Marja Preston, owner/developer representative for the KIDIMU project at Gateway and she indicated she is agreeable to working with the District on getting a trail connection thru the property. Commissioner DeWitt said there is an old roadbed at the bottom of the ravine in that area and putting in a trail that goes down into the ravine and follows that roadbed is a possibility. Perry said he would follow up on those matters.

**WRITTEN COMMUNICATIONS** Executive Director Lande said he had forwarded all emails received to Board members and would continue to do so regarding board matters.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 8:28 pm for discussion of real estate, with announced time to reconvene at 9:30 pm.

**MEETING RECONVENED** at 9:32 pm and **ADJOURNED** at 9:33 pm

Joanie Woodbury  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY: \_\_\_\_\_  
John Thomas Swolgaard

BY: \_\_\_\_\_  
Lee Cross

BY: \_\_\_\_\_  
Kirk B. Robinson

BY: \_\_\_\_\_  
Kenneth R. DeWitt

ATTEST: \_\_\_\_\_  
David L. Shorett - Secretary