



Outdoor Programs Leader – Wilderness Trips

Bainbridge Island Metro Park & Recreation District
PO Box 10010, Bainbridge Island, WA, 98110

Title: Outdoor Program Leader
Reports to: Outdoor Programs Coordinator
Position Status: Non PERS Eligible, Part Time Level 4 (less than 70 hours per month)

Job summary

The Outdoor Program Leader for wilderness trips is responsible for managing a group of four to ten participants while out in the field, planning trip logistics, securing permits, utilizing LNT and other environmental friendly practices, cooperating with the co-leader, managing group safety, assessing potential risks, and overseeing all medical concerns. This position requires extensive experience in remote backcountry settings and group facilitation.

Job duties

- Lead a small group of participants in safely through a variety of remote wilderness settings.
- Be the main point of contact for parents and families of participating trip members.
- Ensure all participants are adequately equipped for wilderness trips with proper gear, equipment fitting, equipment packing, trip expectations, clothing, food, and medications.
- Maintain an up-to-date folder of all participants' medical and emergency contact information.
- Resolve and document any breach in the Code of Conduct or disciplinary issues for youth trips.
- Maintain a professional relationship with other program staff. Stay updated on any potential or occurring participant issues.
- Resolve and closely monitor any medical issues should they occur. Be the point of contact for parents, staff, family members, and the medical team.
- Coordinate any medical issues or emergency trips with other staff.
- Maintain close supervision of program participants and staff while on program. Ensure everyone is forming well with their group through regular checks ins and conversations.
- Supervise proper use, condition, and cleaning of all equipment.
- Serve as a role model for staff and participants. Apply wilderness ethics and LNT practices to all outdoor trips. Encourage participants during trips. Be a model of respect.
- Facilitate group discussions and ice breakers.
- Complete additional duties assigned by the Outdoor Programs Coordinator.

Qualifications

- Must be 21 years or older.
- Current WFR or WEMT certification
- Valid Washington Driver's License
- Good physical condition

Preferred knowledge, skills, and abilities

- Strong knowledge and background in outdoor pursuits and experiential education.
- Diverse leadership experience in hiking, backpacking, overnight camping, kayaking, rafting, snowshoeing, Nordic skiing, rock climbing, fishing and/or multi day wilderness trips.
- Experience teaching orienteering, LNT, cooking, gear fitting/ packing, wilderness ethics, injury prevention, emergency medical treatment, and proper nutrition and hydration.

- Thorough understanding of equipment and clothing used in wilderness programs. This includes knowledge of emergency field repairs and maintenance of equipment.
- Ability to work harmoniously and safely in a group 24/7 in varied conditions
- Working knowledge of seeking shelter and safety during extreme and unpredictable weather.
- Experience maintaining professionalism when contacting and working with parents/guardians of participants. Especially important when dealing with conflict resolution or medical issues.
- Impeccable record keeping skills.
- Professional, fun, motivated and enthusiastic individual who is flexible and creative. Should be able to improvise, bond groups together, and create long lasting positive memories.
- Other valuable experience: NOLS or Outward Bound, LNT certifications, lifeguard certification, kayaking certifications, or other related outdoor certifications.

Work environment and physical effort

- Ability to lift and carry up to 50 lbs.
- Exposure to extended periods of sunlight, rain, snow, cold temperatures, high elevations, wind, and uneven terrain.