

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JUNE 26, 2008
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:08 pm by Chair DeWitt.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Kirk Robinson, and Dave Shorett.

ADJUSTMENTS TO AGENDA: Add executive session for real estate and potential litigation.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Team Yeomalt member Jerry Elfendahl said \$17,000 more has come in for the log cabin renovation and that construction should start after July 4.

PUBLIC COMMENTS ON AGENDA ITEMS:

Jerry Elfendahl said it is important to inventory the Park District's historic resources as part of the comprehensive plan so that funding opportunities are not lost, and offered his assistance if this would be helpful.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the June 12, 2008 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Cross/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

<u>Fund Name</u>	<u>Fund No.</u>	<u>Batch No.</u>	<u>Batch Date</u>	<u>Amount</u>	<u>Pre-Approv by Exec.</u>
General Fund	94952	339069	6/9/08	32,618.92	5/29/08
General Fund	94952	338517	6/16/08	11,458.79	6/6/08
General Fund	94952	338785	6/23/08	29,838.71	6/13/08
General Fund	94952	339454	7/7/08	34,434.53	
Capital Imprv Fund	94955	338154	6/9/08	12,906.27	5/30/08
Capital Imprv Fund	94955	338873	6/23/08	6,551.55	6/14/08

UNFINISHED BUSINESS

COMPREHENSIVE PLAN 2008 UPDATE: Executive Director Terry Lande said Senior Planner Perry Barrett was called out of town this week on a family emergency, but that comprehensive plan consultant Tom Beckwith was there this evening to discuss the comprehensive plan up for adoption this evening. He said adoption of the plan is needed tonight to meet the WA State RCO deadline required of applicants seeking grant funds. Chair DeWitt asked for clarification about the process given the documents had only recently been received by the Board and have not been fully reviewed. Tom Beckwith said the plan can be adopted subject to contingencies specified by the Board, allowing revisions to be made following a more thorough review of the plan by the Commissioners. Terry Lande said this is the first time the District has used a consultant for the comprehensive plan, and that funds were not budgeted until 2008. In hindsight, he said it would have been better to have budgeted funds in 2007, so that work on the plan could have begun sooner and this tight timetable avoided. Tom Beckwith responded to questions from the Board, stating the District's comprehensive plan is a stand alone document that is incorporated in the City's GMA comprehensive plan. He said it outlines the District's goals and capital facilities program for the Park District but does not obligate the

District to do everything cited in the document. He said projects that are not included in the plan cannot be pursued. He said every 6 years a major overhaul of the plan is required, and every year a housekeeping update is done at which time amendments can be made. He said it is a dynamic document that will be referred to constantly. He said working with targets of opportunity as opposed to forced timetables tends to be most successful when prioritizing which projects in the plan will be implemented. After outlining each section of the plan, a discussion followed which explored possible levy options for the future. Discussion then turned to the resolution in the board packet which was amended to include several contingencies. The resolution was re-typed to include these revisions while the Board conducted its executive session. For adoption, see General Business below.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:20 pm for discussion of real estate and potential litigation with announced time to reconvene at 7:30 pm. **MEETING RECONVENED** at 7:40 pm

GENERAL BUSINESS

RESOLUTION 2008-16: COMPREHENSIVE PLAN: MSC: Shorett/Robinson: That Resolution 2008-16, authorizing that the 2008 update of the Park District's Comprehensive Plan, be adopted subject to the following revisions:

- 1) Satisfactory completion of SEPA process & review;**
- 2) Consultation with City of Bainbridge Island concerning compliance and conformity with their GMA comprehensive plan, their 2008 non-motorized transportation plan, and completion of their 2008 open space plan due to be completed in September 2008;**
- 3) Board due diligence of the impact of these items on this Board's PROS plan.**

UNFINISHED BUSINESS (continued)

SEMI-ANNUAL BOARD RETREAT: The date set for the next Board Retreat is July 8, 5:00 pm, location to be determined. Topics for retreat include: 1) Comprehensive plan; 2) Possible levy/bond in future; 3) What want to accomplish in upcoming joint City Council/Park Board meeting (Senior Center Expansion, Transfer of property by City to Park District, Open space bond).

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer said the summer programs are up and running; the number of swimming classes being offered is down due to a labor shortage resulting from the increase in fuel and transportation costs; the ozonator was able to be repaired; the mural at the Aquatics Center is almost complete.

Park Services Staff Members: Roger Belieu said the construction of the Yeomalt cabin has been delayed slightly as the contract details are being worked out with the contractor, but anticipates it will begin the week of July 7. Dan Hamlin said a bulk material carrier will be purchased for trail maintenance out of trail revenue from the 2007 interlocal agreement with the City.

Executive Director: Terry Lande said the City has asked the Park District to submit a proposal for doing the landscaping around City Hall; staff has informed the City that the Park District cannot take on maintaining the retention ponds in exchange for storm water management fees. He also said the District is now going to a regional system for parks with members of the horticultural crew being assigned specific parks that they will be responsible for.

UPCOMING MEETINGS & EVENTS: Chair DeWitt said the Mayor asked if joint the City Council/Park board meeting could be changed from July 16 to July 10. The Board determined this was not a good date, and suggested July 24 instead prior to the Park District Board meeting. (5:00-7:00 pm with board meeting beginning at 7:00pm).

BOARD MEMBER ITEMS:

- Commissioner Robinson suggested that in the future the Park District become more involved in the Grand Old Fourth festivities.
- Commissioner Shorett said 60 mayors have agreed single use water bottles will no longer be purchased by their agencies, and made a motion to prohibit the District from purchasing water bottles that are under 5 gallons in size as of August 1, 2008. Other commissioners said the implications of this need to be considered, and asked for an inventory of use in the Park District prior to implementing such a ban. Following discussion, Commissioner Shorett modified his motion: **MSC: Shorett/Cross: That as of July 15, 2008, the Park District will no longer purchase any water bottles that are one liter or less for staff and commissioner use.**
- Commissioner DeWitt said the Mayor asked if the Park District would pay a minimum of \$10,000 for the TPL survey conducted recently by the Mayor's office. Commissioner Shorett said the Finance Committee met recently, and assessed whether the District could do this. He said that since the funds were not budgeted, it would have to come out of the Director's discretionary fund or the District's reserve. He said Committee review showed that this would exhaust the discretionary fund if taken from it, and that the reserve cannot be tapped for this reason since it is not an emergency. He said it is the Finance Committee's conclusion that the District cannot pay a minimum of \$10,000 towards the TPL survey cost. **MSC: Robinson/Cross: That the Board accept the Finance Committee's recommendation that District funds not be used to help pay for the TPL survey.**

BOARD MEMBER COMMITTEE REPORTS

CAPITAL FACILITIES: Commissioner Robinson said the Committee met last week and discussed the School District's request to run the drainage of their new turf field into the Aquatic Center's drain system. He said the Committee questioned whether the Aquatic Center has the capacity to handle this, and that if it does said they would be comfortable permitting this. He said a multi-age community center was also discussed, and that while it may be something the District would be interested in doing in the future, it is necessary to ask how high up on the list is it when compared to other priorities.

WRITTEN COMMUNICATIONS

Commissioner said he wrote a letter to the Editor in yesterday's issue of the Review.

MEETING ADJOURNED AT 8:47 pm.

Elizabeth R. Shepherd
 Terry M. Lande
 BAINBRIDGE ISLAND METROPOLITAN
 PARK & RECREATION DISTRICT

BY: _____
 Kenneth R. DeWitt

BY: _____
 John Thomas Swolgaard

BY: _____

Kirk B. Robinson

BY: _____

Lee Cross

ATTEST: _____

David L. Shorett - Secretary