

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING MAY 8, 2008
STRAWBERRY HILL CENTER**

EXECUTIVE SESSION: 5:45 – 6:00 pm for real estate.

CALL TO ORDER A quorum being present, the meeting was called to order at 6:08 pm by Chair DeWitt.

BOARD MEMBERS PRESENT: Ken DeWitt, Dave Shorett, and Tom Swolgaard.

ADJUSTMENTS TO AGENDA: 1) Change resolution number on agenda from 2008-8 to 2008-9; 2) Add Resolution 2008-10: Terminate 457 Deferred Compensation Plan Trust.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the April 24, 2008 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Swolgaard/Shorett: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

<u>Fund Name</u>	<u>Fund No.</u>	<u>Batch No.</u>	<u>Batch Date</u>	<u>Amount</u>	<u>Pre-Approv by Exec.</u>
General Fund	94952	335774	4/21/08	25,563.29	4/11/08
General Fund	94952	336098	4/28/08	5,766.60	4/17/08
Capital Imprv Fund	94955	3357994	4/21/8	1,749.59	4/11/08
Capital Imprv Fund	94955	3360997	4/28/08	17,577.87	4/17/08

UNFINISHED BUSINESS

WATERFRONT PARK PRESENTATION: John DeMeyer introduced Kelly Dixon, City project manager for a current project at Waterfront Park. She said the project has 3 components: 1) Shoreline restoration; 2) New dock space for non-motorized boats; 3) Upland trail improvements to help with ADA access and protect vegetation. She said Alea grant funds have been awarded for the project, and that the City is in the design stage with input being gathered and a public meeting scheduled for June 3. She said input is still needed from State and Federal agencies which will provide guidelines for the project. After Kelly Dixon outlined aspects of the three components, Commissioner DeWitt expressed his concern over eliminating a portion of the bulkhead which would result in the removal of much of the current trail along the waterfront. He said the City committed to a waterfront trail years ago, and that if the City re-directs the trail away from the waterfront, this sets a poor precedent for other property owners to grant trail access along the water.

YEOMALT LOG CABIN RENOVATION:

Chair DeWitt read from a note he just received donating \$1000 to the Camp Yeomalt cabin renovation project from Boy Scout Troop 1565 in honor of Richard Cleveland, former scoutmaster and active in scouting for years.

Commissioner Swolgaard said the Finance Committee recently met with Clo Copass and District staff to review the financial status of the log cabin renovation. Commissioner Shorett said the Team Yeomalt Committee Rules and Guidelines state construction will not begin until all funds have been raised. He said Team Yeomalt is now asking the Board to re-visit this and allow the first phase of construction to begin prior to all funds being raised for the second phase. He said the Finance Committee has some concern over this, since there have been other projects of outside

groups that have fallen short of the needed funds once construction began, leaving the Park District to foot the rest of the bill. He said the Committee is concerned that the District might be liable to the State to pay back grant funds used for construction if the project is not completed on time, and wants something in writing from the State regarding this. Clo Copass said they have just learned that the State will allow the \$68,000 awarded for the project to be used entirely for the first phase. She said the State always expects some public benefit to be received in exchange for awarded grant funds. She said if the worse case scenario occurred and there were not enough funds raised to do the second phase, there is still public benefit in that a historic building has been stabilized. She said the State is used to these projects being done in phases, and that it's philosophy is to work with organizations. Jerry Elfendahl said an additional \$25,000 in pledges and donations have been raised in May alone, and that once the public sees construction start, more funds will come in. Commissioner Shorett asked Team Yeomalt to demonstrate at the next board meeting that all funds are in hand for Phase 1. He said the Board will then need to decide if it wants to revise what was stated in the Rules and Guidelines to allow construction to begin before all funds have been raised, and whether it is willing to allocate the District's \$50,000 contribution entirely to Phase 1. Clo Copass said she will also present at the next board meeting a fundraising scenario for Phase 2. In the meantime, the board agreed that given upcoming deadlines, the second round of the WA State Heritage grant application process should be pursued. **MSC: Swolgaard/Shorett: That the Executive Director to be authorized to sign grant documents pertaining to this.** Richard LaBotz mentioned that the renovation of the Transmitter Building was done in phases.

SUMMER BOARD MEETINGS: It was noted that since two commissioners could not attend this evening's Board meeting, vacation dates would be reviewed by email, and summer board meeting dates scheduled at another time.

GENERAL BUSINESS

RESOLUTION 2008-9: RELINQUISH BURDENED TAX TITLE STRIP: MSC: Shorett/Swolgaard: That Resolution 2008-9, authorizing the Executive Director to act on behalf of the Park District to relinquish and provide clear transfer of a burdened tax title strip connecting two parcels of the Grand Forest, be adopted.

RESOLUTION 2008-10: TERMINATE 457 DEFERRED COMPENSATION TRUST & PLAN: Administrative Manager Elizabeth Shepherd said this resolution was received this afternoon from the District's legal counsel Alice Ostdiek and is the final resolution needed to terminate the 457 Deferred Compensation Trust. **MSC: Swolgaard/Shorett: That Resolution 2008-10, authorizing the termination of the 457 Deferred Compensation Plan Trust effective May 8, 2008, be adopted.**

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer said a new men's basketball league has been formed; 3 seniors from the Masters swim team are competing in Nationals; the Windermere public service project this year is painting the exterior of Island Center Hall; the men's breakfast at the Senior Center is on May 19, the Teen Center is celebrating it's 16th anniversary; some joint programs with a Russian YMCA might be held in kayaking, sailing and juggling; and an art mural for the exterior of the Aquatics Center is being explored.

Park Services Director: Arlan Elms commended Roger Belieu for his work on the Mini-Gym storage space and Island Center Hall roof, and Dan Hamlin for his work on the renovation of Strawberry Hill Field #3. He said all these projects are nearing completion. He said mowing the parks is in full swing, and that a sign program being done with IslandWood for the Grand Forest is almost done.

Senior Planner: Perry Barrett said the Japanese American Memorial at Pritchard Park was passed by Congress 2 weeks ago; a joint open space workshop/ comp plan open house will be held by the City and Park District on May 15; the RCO grant applications have been submitted.

Executive Director: Terry Lande said he was contacted by an individual from a local historical group who is proposing that Blakely Harbor Park be put on the Historical Register; Little League would like to sell and install pavers around the concession stand and put up a picnic shelter by the fields at Strawberry Hill Park at their expense; staff is putting together protocol to use when projects are proposed by outside groups since many groups are competing with each other for funding sources and staff time; new technology for balls and bats may be exceeding field parameters as several balls from home runs at upper Rotary Field have hit people on the lower field raising safety issues that must be addressed.

BOARD MEMBER ITEMS:

- Commissioner Shorett said that at the upcoming Open Space workshop on May 15 at the City, the public will be asked not only what they would like, but what they would be willing to pay for through increased taxes and other funding avenues.

BOARD MEMBER COMMITTEE REPORTS

CAPITAL FACILITIES: Commissioner Swolgaard said the Committee is reviewing specifications for the Battle Point Park soccer fields, and that the next committee meeting will be held in May. It was mentioned that the \$300,000 designated by the City for the project is still on hold, and that the permit has moved through Planning and must now be signed off by Public Works. Also noted was that the School District has their permit in hand, and plans to break ground on their artificial turf field project after school is out.

MEETING ADJOURNED at 7:50 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
John Thomas Swolgaard

BY: _____
Kirk B. Robinson

BY: _____
Lee Cross

ATTEST: _____
David L. Shorett - Secretary